

Office of the Registrar

Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh-2224, Bangladesh
Phone: 02-996676404, PABX:210



রেজিস্ট্রারের কার্যালয়
জাতীয় কবি কাজী নজরুল ইসলাম বিশ্ববিদ্যালয়
ত্রিশাল, ময়মনসিংহ-২২২৪, বাংলাদেশ
ফোন: ০২-৯৯৬৬৭৬৪০৪, PABX: ২১০

Ref. No. JKKNIU/RAGI/ESTABLISHMENT/P-1170/17/3970

Date: 21.10.2025

Mr. Sazzadul Kabir
Section Officer
Registrar Office
Jatiya Kabi Kazi Nazrul Islam University (JKKNIU)
Trishal, Mymensingh.

Sub: Granting Earned Leave and Permission to go to Soudi Arabia.

In response to your application dated 15.10.2025, the University authority has granted earned leave from 04.11.2025 to 20.11.2025 total 17 (Seventeen) days and allowed you to go to Soudi Arabia for performing holy Hajj during the above mentioned period under the following terms and conditions:

- I) No salary or portion thereof would be paid in foreign currency during your stay abroad.
- II) This University would not bear any expenses for your proposed visit.
- III) You would be bound to join this University after completion of this visit.

By the Approval of Vice-Chancellor,

(Professor Dr. Md. Mijanur Rahman)
Registrar (In-Charge)
Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh, Bangladesh.

Ref. No. JKKNIU/RAGI/ESTABLISHMENT/P-1170/17/3970 (06)

Date: 21.10.2025

Copy forwarded for information and necessary action to: (Not according to seniority)

1. Treasurer, JKKNIU.
2. Assistant Director (F & A), PS to VC (For kind information to honorable VC), JKKNIU.
3. Soudi Embassy, Dhaka, Bangladesh.
4. Immigration Authority, Hazrat Shahjalal International Air Port, Dhaka.
5. ICT Cell, JKKNIU.
6. Office copy/Record Copy.

(Mohammad Ataul Azom)
Deputy-Registrar (Admin.)
Registrar Office, JKKNIU.