

# Office of the Registrar

Jatiya Kabi Kazi Nazrul Islam University  
Trishal, Mymensingh-2224, Bangladesh  
Phone: 02-996676404, PABX:210



## রেজিস্ট্রারের কার্যালয়

জাতীয় কবি কাজী নজরুল ইসলাম বিশ্ববিদ্যালয়  
ত্রিশাল, ময়মনসিংহ-২২২৪, বাংলাদেশ  
ফোন: ০২-৯৯৬৬৭৬৪০৪, PABX: ২১০

Ref. No. JKKNIU/ESTABLISHMENT/P-11/07/4462

Date: 10.12.2025

Mr. Mohammad Homyoun Kabir  
Controller of Examinations (In-charge)  
JKKNIU, Trishal, Mymensingh.

Sub: Granting earned leave and permission to go to USA.

In response to your application dated 07.12.2025, you have been granted earned leave from 04.01.2026 to 14.01.2026 total 11(Eleven) days and allowed you to go to USA and stay there from 25.12.2025 to 14.01.2026 for visiting during the earned leave, winter vacation under the following terms and conditions:

- I) No salary or portion thereof would be paid in foreign currency during your stay abroad.
- II) This University would not bear any expenses for your proposed visit.
- III) You would be bound to join this University after completion of this visit.

By the Approval of Vice-Chancellor,

(Professor Dr. Md. Mijanur Rahman)  
Registrar (In-Charge)  
Jatiya Kabi Kazi Nazrul Islam University  
Trishal, Mymensingh, Bangladesh.

Ref. No. JKKNIU/ESTABLISHMENT/P-11/07/4462 (06)

Date: 10.12.2025

Copy forwarded for information and necessary action to: (Not according to seniority)

1. Treasurer, JKKNIU.
2. Embassy of USA in Dhaka.
3. Immigration Authority, Hazrat Shahjalal International Air Port, Dhaka./Land Port, Banapol, Jessore.
4. Assistant Director (F & A), PS to VC (For kind information to honorable VC), JKKNIU.
5. ICT Cell, JKKNIU.
6. Office copy/Record Copy.

(Mohammad Ataul Azam)  
Deputy-Registrar (Admin.)  
Registrar Office, JKKNIU.