

রেজিস্ট্রারের কার্যালয়

জাতীয় কবি কাজী নজরুল ইসলাম বিশ্ববিদ্যালয়
ত্রিশাল, ময়মনসিংহ-২২২৪, বাংলাদেশ
ফোন: ০২-৯৯৬৬৭৬৪০৪, PABX: ২১০



Office of the Registrar

Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh-2224, Bangladesh
Phone: 02-996676404, PABX: 210



Ref: JKKNIU/REG:/ESTABLISHMENT/P-11/07/ 6729

Date: 14 October 2026

Mr. Mohammad Homyoun Kabir
Controller of Examinations (In-Charge)
Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh.

Sub: Granting of earned leave and permission to go to KSA.

In response to your application dated 06 October 2026, you have been granted earned leave from 25 October 2026 to 03 November 2026 (ten days) and allowd you to go to Saudi Arabia (KSA) and stay there from 20 October 2026 to 03 November 2026 for performing holy Umrah during the Durga Puja vacatin and earnd leave under the following terms and conditions.

- I) No salary or portion thereof would be paid in foreign currency during your stay abroad.
- II) This University would not bear any expenses for your proposed holy visit.
- III) You would be bound to join this University after completion of this holy visit.

However, A.K. Mohammud Anisur Rahman, Additional Registrar, Office of the Controller of Examinations will look after the daily activities of the Controller Office in absance of Mohammad Homyoun Kabir, Controller of Examinations (In-Charge).

By approval of the Vice Chancellor,

(Khandoker Nazmul Hasan)
Registrar (In-Charge)
Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh.

Copy forwarded for kind information and necessary action:

1. Treasurer, JKKNIU.
2. Embassy of KSA, Dhaka, Bangladesh.
3. Immigration Authority, Hazrat Shahjalal International Airport, Dhaka.
4. A.K.M. Anisur Rahman, Additional Registrar, CoE Office, JKKNIU
5. PS to VC (for kind information to honorable VC), JKKNIU.
6. ICT Cell, JKKNIU.
7. Office copy, JKKNIU

(Nasir Uddin)
Deputy Registrar
JKKNIU.