রেজিস্ট্রারের কার্যালয়
জাতীয় কবি কাজী নজরুল ইসলাম বিশ্ববিদ্যালয়
ত্রিশাল, ময়মনসিংহ-২২২৪, বাংলাদেশ
ফোন: ০২-৯৯৬৬৭৬৪০৪, PABX: ২১০

Office of the Registrar
Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh-2224, Bangladesh
Phone: 02-996676404, PABX: 210

Ref. No. JKKNIU/ESTABLISHMENT/P-969/15/6992 Date: 11.11.2026

Professor Dr. Subrata Kumar Das
Department of Computer Science and Engineering.
Jatiya Kabi Kazi Nazrul Islam University (JKKNIU)
Trishal, Mymensingh.

Sub: **Granting earned leave and permission to go to United States of America (USA).**

In response to your application dated 04.10.2026, the university authority has granted earned leave from 08.01.2027 to 30.01.2027 total 23 (Twenty-Three) days and allowed you to go to United States of America (USA) and stay there from 18.12.2026 to 30.01.2027 for the purpose of post-treatment medical follow-up during the above mentioned earned leave and winter vacation under the following terms and conditions:

I) No salary or portion thereof would be paid in foreign currency during your stay abroad.

II) This university would not bear any expenses for your proposed visit.

III) You would be bound to join this university after completion of this visit.

By the Approval of Vice-Chancellor,

11.11.26

(Khandoker Nazmul Hasan)
Registrar (In-Charge)
Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh, Bangladesh.

Copy forwarded for information and necessary action to (Not according to seniority):

01. Treasurer, JKKNIU, Trishal, Mymensingh.
02. Dean, Faculty of Science and Engineering, JKKNIU, Trishal, Mymensingh.
03. Head of the Department of CSE, JKKNIU, Trishal, Mymensingh.
04. Controller of examination (In-Charge), JKKNIU, Trishal, Mymensingh.
05. Director (Finance & Accounts), JKKNIU, Trishal, Mymensingh.
06. Assistant Director (Finance & Accounts) & PS to VC (For kind inforation to honorable Vice-Chancellor), JKKNIU, Trishal, Mymensingh.
07. The Embassy of USA in Dhaka, Bangladesh.
08. Immigration Authority, Hazrat Shahjalal International Air Port, Dhaka, Bangladesh.
09. ICT Cell, JKKNIU, Trishal, Mymensingh.
10. Leave section, JKKNIU.
11. Personal file/ Record file

11.11.2026

(Afruza Sultana)
Deputy-Registrar (Establishment)
Registrar Office, JKKNIU, Trishal, Mymensingh